



Program Support Center

MANAGING
THE BUSINESS OF
GOVERNMENT™

INDEFINITE DELIVERY INDEFINITE QUANTITY (IDIQ)

Flexible. Agile. Convenient.

When procuring products and services, timing is the essence in supporting critical federal missions. The **Program Support Center (PSC)** Indefinite Delivery Indefinite Quantity (IDIQ) is an easy-to-use procurement vehicle which offers agencies access to a diverse group of 125 well-qualified small and large businesses.

The PSC IDIQ was designed with customer's needs in mind, providing them with the flexibility to purchase cross-disciplinary commercial and non-commercial services within:

- Policy Assessments/Analysis
- Program Assessments
- Evaluation Design Efforts, Evaluations, and Data Collection
- Performance Measurement
- Technical Assistance/Expertise
- Data Analysis
- Auxiliary/Support Services

The PSC IDIQ offers a fast, easy way for federal agencies to contract for the right services, at the right time, and at the right price.

Maximum Benefits in Minimum Time

The federal acquisitions process can be long, complex, and demanding. The PSC IDIQ helps to:

- **Shorten the procurement lifecycle** by sending solicitations to vendors with a range of technical capabilities, expertise, and an established contracting vehicle.
- **Accelerate the ordering process** through streamlined procedures.
- **Drive operational efficiencies, save time, and optimize resources** to focus on core missions.
- **Mitigate risk** with agile, customized terms, conditions, and requirements.
- **Gain flexibility** to rapidly respond to purchase services for emerging needs.
- **Remain in compliance** by working with certified contracting officers who are federal employees available to respond to contract, policies, regulations, and procedures inquiries.

ABOUT PSC

The Program Support Center (PSC) is the largest multi-function shared service provider to the federal government. Hosted by the U.S. Department of Health and Human Services (HHS), PSC provides our customers support services focused on their needs — so they can focus on their core missions.

Established 20 years ago to reduce HHS's annual spending and to increase the quality of its administrative services, PSC today offers over 40 services to HHS and other federal agencies. PSC operates on a competitive fee-for-service basis in four key markets: administrative operations, real estate and logistics, financial management and procurement, and occupational health.

For more information contact
(301) 492-4600
www.psc.gov



FEDERAL SHARED SERVICES

Accounting Services

- Accounting
- Debt Collection
- Financial Reporting

Acquisition Management Services

- Acquisitions

Behavioral Health Services

- Employee Assistance Program
- Organizational Development and Leadership
- Psychological Testing and Evaluation Program
- Work / Life Programs

Building Operations Services

- Facilities Operations and Maintenance
- Room Management
- Shredding

Clinical Health Services

- FedStrive
- Health Clinics
- Medical Employability
- Medical Surveillance
- Workers Compensation Management

Environmental Health and Safety Services

- Automated External Defibrillator
- Environmental Health and Safety

FedResponse Services

- Customer Contact Center

Grants Finance and Administration Services

- Grants Management
- Indirect Cost Negotiations

Mail and Publishing Services

- Departmental Forms Management
- Digital Document Management
- Graphic Arts
- Mail Operations
- Mail Screening
- Printing Program Management
- Section 508 Compliance

Real Property Management Services

- Real Estate Strategy
- Real Property Disposal
- Space Design and Construction

Supply Chain Management Services

- Labor and Moving
- Medical Supply Fulfillment
- Personal Property Disposal
- Personal Property Management
- Publications Fulfillment
- Storage

Transportation Services

- Fleet Operations
- Transit Subsidy Program Management
- Travel Program Management

Wellness and Health Promotion Services

- Wellness and Fitness

One Less Paper to Push

Especially with contracting, federal agencies are constantly pushed to do much more with much less, especially without resources to thoroughly manage the entire process and properly evaluating and negotiating the price under the Federal Acquisition Regulation (FAR) Part 15 which prolongs the contracting process. Using the PSC IDIQ, customers can expedite the standard process. PSC completed the lengthy source selection requirement of conducting in-depth vendor evaluation under the FAR Part 15 to include a fair and reasonable price determination, reviewing each vendor's past performance, and evaluating their technical competencies. This relieves customers of the time and resources required to collect, review, prepare, and process each submission so key decision makers can select, approve, and award the contract with ease and speed.

Additionally, customers partner with PSC as an extension of their team or, in some case, exclusively utilize PSC as their acquisitions resource. PSC's team of experts are more than contracting officers, they are contracting advisors. They meticulously manage, systematically process, carefully review in detail each task order, and recommend the vendor who best meets customer requirements according to the allocated funds. By centralizing processes, communications, and administration, customers can reallocate more resources to focus on core missions.

"...[PSC] stepped in to support us at the eleventh hour...and finally ensured that this contract was awarded before the October 1 deadline. Every day, I became more and more impressed and grateful..."

- Director at the Office of the Surgeon General

Get Started Now

With a simple Interagency Agreement (IAA), PSC customers can get started using the PSC IDIQ quickly. Combine both the IAA and PSC IDIQ, customers reduce procurement lead times and allow a more efficient allocation of resources. This saves tens of thousands of dollars a year in administrative costs, eliminates the process of awarding contracts each time a new requirement is identified, and allows managers to optimize personnel responsibilities to better support mission needs.

For a list of PSC IDIQ contract vendors, visit www.psc.gov/ams/task-order.html or contact us at pscpcm@psc.hhs.gov today.

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